

Appendix 1

CITY OF EDINBURGH COUNCIL

From: s38(1)(b)
Sent: 19 February 2019 10:20
To: s38(1)(b)
Subject: RE: Scotland Pavilion @ MIPIM 2019

Dear s38(1)(b)

A gentle reminder that if you wish any collateral to be sent out with JNM (Pavilion Builder), this must be limited to one box (max of 100 copies) and must be sent to s38(1)(b) at the address below by **25th February 2019**.

Please let me know by return if you intend to send anything, so s38(1)(b) can look out for it.

Many thanks,

s38(1)(b)
Project Manager, Business Infrastructure - Competitive Place
Scottish Enterprise | www.scottish-enterprise.com
Scottish Development International | www.sdi.co.uk

s38(1)(b)

Please note that my working days are: Mondays, Tuesdays, Wednesdays and Thursdays (am)



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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: s38(1)(b)
Sent: 04 February 2019 16:18
To: s38(1)(b)
Subject: Scotland Pavilion @ MIPIM 2019

s38(1)(b)

We are pulling together some video content to play on a rolling loop within the Pavilion on the screens between presentations.

Does University of Edinburgh have any video content (between 60 and 90 seconds long) that you would be interested in us incorporating into the Scotland video loop? If so, could you please send it through to me by close of play on **Wednesday 6th February**?

Furthermore, we have agreed that if the you have any printed collateral (one box of 100 copies max.) that you would like to have on display within the Pavilion, can you please arrange to have it sent directly to the following address no later than **25th February 2019** to be included within the Shipping to Cannes?

FAO: s38(1)(b)

JNM Exhibition Services Ltd
Unit 2
Becklands Close
Bar Lane Industrial Estate
Boroughbridge
YO51 9LS

Kind regards and many thanks,

s38(1)(b)
Project Manager, Business Infrastructure - Competitive Place
Scottish Enterprise | www.scottish-enterprise.com
Scottish Development International | www.sdi.co.uk

s38(1)(b)

Please note that my working days are: Mondays, Tuesdays, Wednesdays and Thursdays (am)



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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: s38(1)(b)
Sent: 31 January 2019 11:06
To: s38(1)(b)
Subject: FW: Pre-MIPIM Scotland Delegation Event - 19th February 2019
Importance: High

s38(1)(b)

I wanted to follow up on the invite sent to s38(1)(b) to the Team Scotland at MIPIM Networking Event taking place at the Apex Grassmarket Hotel on Tuesday 19th February.

As well as giving the wider delegation the opportunity to meet ahead of the event, we would also like to extend the opportunity for the Senior Partners and Gold Sponsors to say a few words during the evening to profile what University of Edinburgh would like to achieve at MIPIM this year as part of the Scotland delegation.

To help keep the evening informal and to maximise networking opportunities, we are proposing approx. 5 mins for each organisation. There will be no presentations or slides but a PA system has been booked should this be required.

I would appreciate if you could confirm with Louise and if you have any further questions please get in touch with her.

Kind regards,

s38(1)(b)
Project Manager, Business Infrastructure - Competitive Place
Scottish Enterprise | www.scottish-enterprise.com
Scottish Development International | www.sdi.co.uk

s38(1)(b)

Please note that my working days are: Mondays, Tuesdays, Wednesdays and Thursdays (am)

View my profile on [LinkedIn](#)

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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: s38(1)(b)

Sent: 29 January 2019 09:24

To: s38(1)(b)

Subject: Pre-MIPIM Scotland Delegation Event - 19th February 2019

Importance: High

Dear s38(1)(b)

Please find attached your invitation to the above event.



TEAM SCOTLAND AT MIPIM NETWORKING EVENT

Tuesday 19th February 2019 17:30 - 19:00

Apex Grassmarket Hotel, 31-35 Grassmarket, Edinburgh, EH1 2HS.

2019 marks Scotland's largest ever presence at MIPIM, and with support and sponsorship coming from across the public and private sectors it is set to be a truly collaborative event.

As a valued member of Team Scotland, we would like to invite you to a networking event in Edinburgh hosted by Steve Dunlop, CEO of Scottish Enterprise. The evening will give you the opportunity to meet the wider team ahead of the conference, ensuring that Scotland makes a successful and joined up impact in Cannes.

Please RSVP and advise of any specific dietary requirements to s38(1)(b) at s38(1)(b) by **Tuesday 12th February**.

Images courtesy of MIPIM 2018



s38(1)(b)

Project Manager, Business Infrastructure - Competitive Place
Scottish Enterprise | www.scottish-enterprise.com
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s38(1)(b)

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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: s38(1)(b)
Sent: 28 January 2019 15:02
To:
Cc: s38(1)(b)
Subject: RE: MIPIM Registration & Database

s38(1)(b)

Thanks for this – I will chase s38(1)(b) who send them out.

Kind regards,

s38(1)(b)

Project Manager, Business Infrastructure - Competitive Place
Scottish Enterprise | www.scottish-enterprise.com
Scottish Development International | www.sdi.co.uk

s38(1)(b)

Please note that my working days are: Mondays, Tuesdays, Wednesdays and Thursdays (am)



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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: s38(1)(b)
Sent: 28 January 2019 15:00
To:
Cc: s38(1)(b)
Subject: RE: MIPIM Registration & Database

Hello s38(1)(b)

I am sorry but I have checked inbox and junk folders and spoken with s38(1)(b) PA and we have not received any prompt to activate their accounts as yet.

Regards

s38(1)(b)

s38(1)(b)
PA to Hugh Edmiston, Director of Corporate Services
University of Edinburgh, Charles Stewart House, 9-16 Chambers Street
Edinburgh EH1 1HT

s38(1)(b)

From: s38(1)(b)
Sent: 28 January 2019 14:17
To: s38(1)(b)
Subject: MIPIM Registration & Database
Importance: High

s38(1)(b)

The 2 delegates that you requested have been registered for MIPIM and they should have received an email requesting them to activate their account. This needs to be done and you must upload your photos by **Friday 1st February** for the badges. Please chase them. We can't upload the photos from this end as it has to be done post registration.

The registration emails may have gone into Junk / Spam folders.

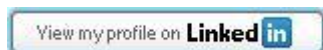
Thank you,

s38(1)(b)

Project Manager, Business Infrastructure - Competitive Place
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s38(1)(b)

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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From

s38(1)(b)

Sent: 23 January 2019 11:55

To:

s38(1)(b)

Subject: RE: Scotland Delegates & Pre-MIPIM Event

Many thanks

s38(1)(b)

s38(1)(b)

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Scottish Enterprise | www.scottish-enterprise.com
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s38(1)(b)

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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From:

s38(1)(b)

Sent: 23 January 2019 11:44

To:

s38(1)(b)

Subject: RE: Scotland Delegates & Pre-MIPIM Event

Dear s38(1)(b)

Please see details for the delegates below. Unfortunately our 3rd delegate has had to pull out due to conflicting diary pressures.

- s38(1)(b)
Director of Corporate Services
- s38(1)(b)
- Photograph attached
- s38(1)(b) request for e-mail not to be shown on database)
- University of Edinburgh, Corporate Services Group
- s38(1)(b)
Director of Estates

- s38(1)(b)
- Photograph attached
- s36(2) request for e-mail not to be shown on database)
- University of Edinburgh, Estates Department

Regards

s38(1)(b)

s38(1)(b)
PA to s38(1)(b) Director of Corporate Services
University of Edinburgh, Charles Stewart House, 9-16 Chambers Street
Edinburgh EH1 1HT

s38(1)(b)

From: s38(1)(b)
Sent: 23 January 2019 14:23
To: s38(1)(b)
Subject: RE: Pre-MIPIM Event - 19th February

H s38(1)(b)

This timing change works well for s38(1)(b) diary – he will be delighted to attend.

Best wishes,

s38(1)(b)

PA to Gary Jebb, Director of Estates
The University of Edinburgh
9 Infirmary Street, Edinburgh EH1 1NP

s38(1)(b)

From: s38(1)(b)
Sent: 23 January 2019 14:21
To:
Cc: s38(1)(b)
Subject: FW: Pre-MIPIM Event - 19th February

Thank you for the reminder s38(1)(b) is planning on attending but s38(1)(b) ends apologies as he will be overseas that week.

I have copied this to s38(1)(b) PA, who will be able to confirm, firstly s38(1)(b) still available to attend on the 19th February and check if the rescheduled timing suits his schedule.

Regards

s38(1)(b)

s38(1)(b)
PA to s38(1)(b) Director of Corporate Services
University of Edinburgh, Charles Stewart House, 9-16 Chambers Street
Edinburgh EH1 1HT

s38(1)(b)

s38(1)(b)

Sent: 23 January 2019 12:12

s38(1)(b)

Subject: FW: MIPIM Gold Sponsors - Programme

Importance: High

This was sent out last Thursday – we have pencilled in University of Edinburgh against the “Education and Innovation” event, which is being led by the City of Edinburgh – can you confirm by close of play today if this would be your preference, or which alternative events you would be interested in?

Kind regards,

s38(1)(b)

Project Manager, Business Infrastructure - Competitive Place
Scottish Enterprise | www.scottish-enterprise.com
Scottish Development International | www.sdi.co.uk

s38(1)(b)

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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

s38(1)(b)

Sent: 23 January 2019 14:24

s38(1)(b)

Subject: FW: MIPIM Gold Sponsors - Programme

Importance: High

Hi

s38(1)(b)

s36(2) has responded to say he's happy to go with the suggestion of “Education and Innovation” so will confirm that would be our preference.

Regards

s38(1)(b)

s38(1)(b)

PA to Hugh Edmiston, Director of Corporate Services
University of Edinburgh, Charles Stewart House, 9-16 Chambers Street
Edinburgh EH1 1HT

s38(1)(b)

s38(1)(b)

Sent: 23 January 2019 12:12

s38(1)(b)

Subject: FW: MIPIM Gold Sponsors - Programme

Importance: High

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Kind regards,

s38(1)(b)

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Scottish Development International | www.sdi.co.uk

s38(1)(b)

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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: s38(1)(b)

Sent: 17 January 2019 10:56

To: s38(1)(b)

Subject: MIPIM Gold Sponsors - Programme

Dear Gold Sponsors,

Please find attached our latest version of the Scotland Pavilion's MIPIM Programme.

We are asking that you review the attached document and reply to me by **close of play on Tuesday 22nd January.**

The opportunity for Gold Sponsors to Chair / Lead a Panel session are clearly marked. As explained in the attached document, please confirm your preferred slots in order of preference. Where you have already expressed an interest in a particular slot, please re-affirm this by e-mail.

If you have any queries, please don't hesitate to contact me.

Kind regards,

s38(1)(b)

Project Manager, Business Infrastructure - Competitive Place
Scottish Enterprise | www.scottish-enterprise.com
Scottish Development International | www.sdi.co.uk

s38(1)(b)

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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: s38(1)(b)

Sent: 13 December 2018 08:53

To: s38(1)(b)

Subject: RE: MIPIM Gold Sponsors - Delegates

s38(1)(b)

Further to my e-mail below, in order to register the University of Edinburgh delegates fully, I will require the full name, date of birth, job title and e-mail address of each Delegate and written confirmation (via e-mail) that whether or not they are happy for their e-mail address to be visible on the MIPIM database.

Kind regards,

s38(1)(b)

Project Manager, Business Infrastructure - Competitive Place
Scottish Enterprise | www.scottish-enterprise.com
Scottish Development International | www.sdi.co.uk

s38(1)(b)

Please note that my working days are: Mondays, Tuesdays, Wednesdays and Thursdays (am)



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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: s38(1)(b)

Sent: 11 December 2018 12:19

To: ' s38(1)(b)

Subject: MIPIM Gold Sponsors - Delegates

s38(1)(b)

As a Gold Sponsor, University of Edinburgh has 3 MIPIM Delegate passes, plus the opportunity to purchase up to 2 additional passes at €995 each.

Can you please confirm to me in writing by **7th January 2019**, the full names of the 3 Delegates and if you wish to buy an extra passes, with the full name of each delegate for the additional passes please?

Many thanks,

s38(1)(b)

Project Manager, Business Infrastructure - Competitive Place
Scottish Enterprise | www.scottish-enterprise.com
Scottish Development International | www.sdi.co.uk

s38(1)(b)

Please note that my working days are: Mondays, Tuesdays, Wednesdays and Thursdays (am)



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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: s38(1)(b)
Sent: 15 January 2019 10:38
To: s38(1)(b)
Subject: Scotland Delegates & Pre-MIPIM Event

s38(1)(b)

We have started to register the delegates that will be part of the Scottish Pavilion Delegation. Our deadline is to register all delegates by **Friday 25th January**.

In order to register the delegates, for each delegate we need:

- Name
- Date of Birth
- Photograph
- E-mail address (and consent or not for e-mail to be shown on database)
- Company Name
- Job Title

As a Gold Sponsor, University of Edinburgh are entitled to 3 Delegate Passes as part of your package, with the option to purchase an additional 2 delegate passes at €995 each. Can you please arrange for me to be sent a note of all of University of Edinburgh delegates, and their details as specified above please as soon as possible?

The sooner we have the information to register your delegates, the sooner each delegate will have access to the MIPIM database.

As soon as I receive the e-mail addresses I can also send out the place-marker for our Pre-MIPIM Event for all of the Scotland Delegation. As you know, we are planning to host an Evening Reception to get all of the MIPIM 2019 Scottish Pavilion Delegation together in advance of March. We have

secured the Apex Grassmarket, Edinburgh for the Team Scotland event that will be held on **Tuesday 19 February** from **6:30-8pm**. Please save the date in Mr Edmiston's diary and invites will follow shortly.

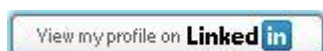
Kind regards,

s38(1)(b)

Project Manager, Business Infrastructure - Competitive Place
Scottish Enterprise | www.scottish-enterprise.com
Scottish Development International | www.sdi.co.uk

s38(1)(b)

Please note that my working days are: Mondays, Tuesdays, Wednesdays and Thursdays (am)



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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: s38(1)(b)
Sent: 14 January 2019 10:19
To: s38(1)(b)
Subject: MIPIM 2019 - Scotland's Investor Dinner - 12th March

FAO Mr s38(1)(b)

Dear s38(1)(b)

A VIP Investor Dinner, hosted by Cabinet Secretary Derek Mackay, has been organised for the evening of Tuesday 12 March (19:00-21:30 hours) at the Hôtel Barrière Le Gray d'Albion in Cannes. As a Gold Sponsor, we would be delighted to invite one senior representative from your organisation to attend. We would also offer you the opportunity to invite a Guest.

This is an important event in Team Scotland's MIPIM diary given the exclusiveness of a private dinner with Mr Mackay. Please confirm who from your organisation will attend the dinner and who you wish us to approach as your guest. Guests are to be an investor you are currently in discussion with or wish to strengthen your relationship with. The aim of the dinner is to promote Scotland for Capital Investment and being hosted by the Cabinet Secretary would help this partnership with your guest. Please note SG and SE retain discretion regarding which guests will be invited and will undertake necessary due diligence on guests prior to informal invites being issued for the dinner.

To make sure we can confirm guests for the dinner I would appreciate if you could come back to me with names by Friday 18 January.

If you have any queries please get in touch.

Kind regards,

s38(1)(b)

Project Manager, Business Infrastructure - Competitive Place
Scottish Enterprise | www.scottish-enterprise.com

s38(1)(b)

Please note that my working days are: Mondays, Tuesdays, Wednesdays and Thursdays (am)



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SAVE PAPER - Please do not print this e-mail unless absolutely necessary

From: s38(1)(b)
Sent: 25 February 2019 11:18
To: s38(1)(b)
Subject: RE: Tourism/ Leisure panel at MIPIM

s38(1)(b)

That will be fine. Could you please send his contact details to s38(1)(b) if you have them.
Thanks

s38(1)(b)

Project Manager- Business Infrastructure
Enterprise House, 3 Greenmarket,
Dundee, DD1 4QB

s38(1)(b)

From s38(1)(b)
Sent: 25 February 2019 10:38
To: s38(1)(b)
Subject: Tourism/ Leisure panel at MIPIM

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

s38(1)(b)

s38(1)(b) of THRealEstate would be willing to join the above panel on behalf of Edinburgh / retail sector if you can confirm ok please?

<https://www.nuveen.com/global/people/profiles/myles-white>

Many thanks

s38(1)(b)

From: s38(1)(b)
Sent: 25 February 2019 10:38
To: s38(1)(b)
Subject: Tourism/ Leisure panel at MIPIM

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

s38(1)(b)
s38(1)(b) of THRealEstate would be willing to join the above panel on behalf of Edinburgh / retail sector if you can confirm ok please?

<https://www.nuveen.com/global/people/profiles/myles-white>

Many thanks

s38(1)(b)

s38(1)(b) Head of Investment and International Relations | Economic Development | Place Directorate, City of Edinburgh Council | Waverley Court, Level 1.4, 4 East Market Street, Edinburgh, EH8 8BG | Telephone: s38(1)(b) www.investinedinburgh.com

ABERDEEN CITY COUNCIL

From: s38(1)(b)
Sent: 18 February 2019 13:07
To:
Cc: s38(1)(b)
Subject: MIPIM Wednesday Morning 9am

s38(1)(b)
We received a suggestion from Glasgow Airport. Would you like s38(1)(b) the AGS CEO to be on your Wednesday 9am panel. The thinking was that AGS own Aberdeen airport and s38(1)(b) sed to be the MD of Aberdeen Airport. We have not responded to them yet.

s38(1)(b)

Project Manager- Business Infrastructure
Enterprise House, 3 Greenmarket,
Dundee, DD1 4QB

s38(1)(b)

From: s38(1)(b)
Sent: 25 February 2019 10:48
To: s38(1)(b)
Subject: FW: Tourism/ Leisure panel at MIPIM

s38(1)(b)

s38(1)(b) view is that s38(1)(b) would be a useful addition to the panel.

s38(1)(b)

s38(1)(b)

Project Manager- Business Infrastructure
Enterprise House, 3 Greenmarket,
Dundee, DD1 4QB

s38(1)(b)

From: s38(1)(b)

Sent: 07 March 2019 12:04

To:

Cc: s38(1)(b)

s38(1)(b)

Subject: RE: MIPIM, Ministerial Dinner with Derek Mackay

WARNING: This email is from an External Source. Think Carefully before clicking on links or attachments.

Hello s38(1)(b)

Thank you very much for your email, I am delighted s38(1)(b) can attend.

Would it be possible for you to provide me with a biog for s38(1)(b) please?

Kind regards,

s38(1)(b)

From: s38(1)(b)

Sent: 07 March 2019 12:01

To: s38(1)(b)

Cc: s38(1)(b)

s38(1)(b)

Subject: MIPIM, Ministerial Dinner with Derek Mackay

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good Afternoon s38(1)(b)

On behalf of s38(1)(b) I would like to accept the kind invitation received to attend the Private Dinner with the Cabinet Secretary for Finance, Economy and Fair Work, Derek Mackay MSP at MIPIM on Tuesday 12th March.

s38(1)(b) does not have any dietary requirements.

Thank you very much

Kindest Regards

s38(1)(b)

Office Manager/PA



s38(1)(b)

Dandara Aberdeen, 16 Beech Manor, Stoneywood, Aberdeen, AB21 9AZ



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GLASGOW CITY COUNCIL

From: s38(1)(b)

Sent: 01 March 2019 10:13

To:

s38(1)(b)

Cc:

s38(1)(b)

Subject: Re: MIPIM 2019 - Talks

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

No problems at all

Just wanted to make sure I was where I was supposed to be

Hope to see you there

s38(1)(b)

Property Director

ARTISAN REAL ESTATE UK LIMITED



E-mail:

s38(1)(b)

Office:

Address: 6 Hays Lane, London Bridge, London, SE1 2HB | [View Map >](#)

[Download my contact details >](#)

www.artisanrei.com



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On 1 Mar 2019, at 10:01,

s38(1)(b)

wrote:

H s38(1)(b)

This seems to be a mish-mash of the final running order and a very early draft in which we (Glasgow) were scoping out options for our events and I'm sorry for any misunderstanding which has understandably caused you concern. By the time this was issued we had informed Scottish Enterprise that neither you nor Aurelion were on our list of confirmed speakers. It shouldn't have gone out like this. Again, please accept my apologies – too many cooks etc.

Hope to see you there as a guest in the audience.

Best wishes

s38(1)(b)

From:

s38(1)(b)

Sent: 01 March 2019 09:42

To: s38(1)(b)
Cc:
Subject: Re: MIPIM 2019 - Talks

Thank s38(1)(b)

I just saw this which worried me slightly !

onfirmed)

1100-1145Glasgow Prospectus Launch (SPONSOR: CLYDE GATEWAY)

This is a Glasgow event which will launch the new portfolio of investment opportunities. Senior Council representatives will be joined by city partners and stakeholders to showcase the city's offer as well as featuring a range of major, market-ready investment opportunities from across the city region to investors, developers and occupiers.

The Panel:

s38(1)(b)

Property Director

ARTISAN REAL ESTATE UK LIMITED

<image001.jpg>

<image002.gif>

E-mail:

s38(1)(b)

Office:

Address: 6 Hays Lane, London Bridge, London, SE1 2HB | [View Map >](#)

[Download my contact details >](#)

<image003.png><image004.gif>

<image005.jpg>

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Artisan Real Estate UK Limited is incorporated under the Laws of England and Wales with company number 11055512.

On 28 Feb 2019, at 09:19,

s38(1)(b)

wrote:

Good morning, s38(1)(b)

We didn't pin you down for anything^{s38(1)(b)} but I'm sure you'll have received invitations to our events and we would love to see you there. I've attached a fuller outline of each of the events to give you a better idea of what's being covered. We'll have a reasonably large delegation including you need to speak with anyone from the delegation^{s38(1)(b)} so an opportunity to catch up if^{s36(2)} will also be there).

I hope this is helpful and if you can come along, that would be great.

Hope to see you there

^{s38(1)(b)}

GROUP MANAGER, INWARD INVESTMENT

INVESTGLASGOW

Development & Regeneration Services

Exchange House | 231 George Street | Glasgow G1 1RX

Tel: ^{s38(1)(b)}

Web: www.investglasgow.com

Twitter: @Invest_Glasgow | #investglasgow

From: ^{s38(1)(b)}
Sent: 28 February 2019 07:32
To
Cc ^{s38(1)(b)}
Subject: MIPIM 2019 - Talks

Good Morning ^{s38(1)(b)}

I keep bumping into people saying they are looking forward to me speaking at the Glasgow MIPIM session this year – I normally return , with a somewhat blank face as I cant recall committing to anything .

Have you got my name down for anything – sorry to ask ! – I will be there Tuesday and Wednesday and always very happy to sing the praises of Glasgow , but just wanted to make sure I did not miss anything

Thanks

^{s38(1)(b)}

Property Director

ARTISAN REAL ESTATE UK LIMITED

<image001.jpg>

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